

CONSTITUTION OF THE
Maine Quarter Horse Youth Association

ARTICLE 1: NAME & PURPOSE

Section A: NAME
The name of the Association shall be Maine Quarter Horse Youth Association

Section B: Purpose
The purpose of the Association is to promote the American Quarter Horse among the youth of the State of Maine and increase the knowledge of the breed throughout the State, through the AQHA Affiliation and Articles of Incorporation of the Maine Quarter Horse Association

ARTICLE 2: MEMBERSHIP

Any person who is interested in the American Quarter Horse breed, the purposes of this Association, and is 18 years of age or younger (as of January 1 of the current calendar year), is eligible to become a member with full voting and other privileges, providing s/he is qualified under such rules as the officers may provide.

ARTICLE 3: OFFICERS

The officers of this Association shall consist of a President, Vice-President, Secretary and Treasurer. The officers shall be elected annually, by the members, during the annual meeting of this Association and take possession of the office immediately. They shall hold office during the ensuing year, or years, not to exceed two years in the same office, until their successor(s) shall be elected. Officers must be a current member, in good standing.

Section A: President
The President shall be the chief executive officer of the Association and shall have general supervision of the affairs of the Association and shall preside at all meetings of the members. The President shall appoint all committees of the Association, subject to the approval of the Executive Committee. The President shall submit to the members annually at their meeting, a report of the status of the Association and of its activities during the preceding year. The President shall have such other and further duties and authority as may be prescribed elsewhere in this Constitution.

Section B: Vice-President
The Vice-President shall, in the absence, disability or inability to act, of the President, perform the duties and exercise the powers of the President, and shall perform such other duties as the President, shall from time to time, prescribe.

Section C: Secretary

The Secretary shall attend all meetings of the members and of the officers, and shall record or cause to be recorded, all votes taken and the minutes of all proceedings in a minute book of the Association, to be kept for that purpose. S/he shall perform like duties for the committees when requested, by such committees, to do so. The Secretary shall have the principal responsibility to give, or cause to be given, notice of all meetings of the members, but this shall not lessen the authority of others to give such notice, as provided in this Constitution.

Section D: Treasurer

The Treasurer shall collect all monies due to the Association. S/he shall have the care and custody of, and the responsibility for, the funds of the Association, which s/he shall turn over to the treasurer of the Maine Quarter Horse Association, or the youth advisor. The MeQHA Treasurer will keep all records of all financial activities of the MeQHYA. Those funds will be kept in the same financial procedure of the MeQHA accounting procedures/banking. S/he shall keep proper books of account, showing the disposition of all funds that may pass through his/her hands, working with the advisor and the Treasurer of the MeQHA. S/he shall present a full financial report in writing at each annual meeting, covering the preceding fiscal year, and a financial report, whenever requested by the officers. *The* Treasurer shall work with the advisor and MeQHA Treasurer to create and maintain these records. All expenditures of \$200 or more must be presented to the MeQHA Board for approval. MeQHA is the incorporated association with covering insurances and the MeQHA Board is legally responsible for all monies and expenditures.

ARTICLE 4: COMMITTEES

All Standings Committees shall consist of not less than three (3) members. In making appointments to the Committees, the President shall designate one person as the Chairman of each Committee.

ARTICLE 5: RULES OF ORDER

Robert's Rules of Order shall govern the parliamentary procedure of this Association in all cases to which they are applicable, when not in conflict with the Constitution of this Association.

ARTICLE 6: MEETINGS

Section A Annual Meeting

The regular Annual Meeting of the Association for the election of new officers and the transaction of other business as may come before the meeting, shall be held during the month of December, at such time and place as designated by the Officers. At least a five (5) day notice of such meeting shall be given to each member in good standing, by a notice sent, by ordinary mail, to the member's last known post office address. (use the same rules of notification as we use for MeQHA)

Section B Special Meetings

Special membership meetings may be called at any time and place by the President. Notice of such Special Meeting, should indicate briefly the purpose of said meeting, and shall be given in the same manner as provided with respect to notice of Annual Meeting. All meetings shall be posted on the MeQHYA Facebook page a minimum of 7 days prior to the meeting.

ARTICLE 7: AMENDMENTS

The Constitution may be amended at any membership meeting by a vote of a majority {at least 10 members) of those present and voting.

ARTICLE 8: YOUTH ADVISOR(S)

The Youth Advisor(s) shall preside over the meeting with intent of advising the youth with the affairs of the Association. Advisors are, however, limited to the right (in their ability) to make, amend, and respect the Constitution of the organization. They may advise, conduct, and manage the activities of the organization, including the expenditure of money. (being fully cognizant of the provisions within Article 3, Section D)

In the event the advisor does not approve of any proposal or activities concerning the membership, s/he may inform the Board of Directors. The Youth Advisors will be appointed by the MeQHA President each year, at the MeQHA annual meeting. There will be no restrictions to their time as an Advisor. They will report all youth activities to the MeQHA Board. (and shall be held fully accountable by the MeQHA Board)

ARTICLE IX: REPORTER AND SCRAPBOOK

Section A Reporter

The reporter shall write articles on the activities of the membership and submit them to the area newspapers, The Horse's Maine & NH, and other such magazines that the officers specify. The reporter will be voted on each Annual Meeting.

Section B Scrapbook

The person in charge of the scrapbook, to be decided at the annual meeting, shall keep all articles appearing in various newspapers and horse related magazines, as they are sent in by various members. He/she will also have various pictures of members of this organization in said scrapbook, which will be sent by members. The scrapbook must be present at all meetings of the organization and at the Annual Meeting.